



CAPE TOWN PRESS CLUB

MEDIA TRAINING INTERNSHIP

**Sponsored by the DEVELOPMENT BANK OF SOUTHERN AFRICA
And THE CAPE TOWN PRESS CLUB**

The Cape Town Press Club is committed to building the skills base and strength of the media industry through its programmes and by supporting those who work in journalism and the media.

- The Media Training Internship for an emerging journalist at a media institution is on offer for a period of six months.
- The internship is made at the discretion of the Cape Town Press Club conditional on receipt of a completed application form as set out below.
- The journalist will be paid R2,500 a month and a Western Cape media institution will be paid R500 a month - these amounts will be paid to the media institution which wins the award and it will administer the monthly payments to the intern.
- Media institutions, and not individual aspirant interns, are required to submit applications.
- The candidate, selected by the media institution, must be previously-disadvantaged.
- The committee of the Cape Town Press Club will have final decision on awarding an internship. This could be at a Cape Town radio station, TV station or news-making organization, such as a local newspaper - and not a technikon or a university. This internship programme is aimed at providing opportunities for capacity building.
- An initial amount of 50% of the grant will be paid immediately to the successful media institution upon written acceptance of conditions set out in this application.
- The media institution must provide the name and contact details of a designated trainer who will liaise with the Cape Town Press Club in the case of any unexpected problems and act both as a referee and a mentor to the intern through the duration of the internship. Designated trainer (or trainers) must commit to this responsibility in writing to the Cape Town Press Club.

- Three months after commencement of the internship the media institution must report to the Cape Town Press Club on the progress of the intern. If this is satisfactory the final tranche of the funds will be paid to the media institution.
- Three months after commencement of the internship the intern must report on his/her experience to the Cape Town Press Club.
- At the end of the internship the media institution must submit a full written report on the performance of the intern to the Cape Town Press Club .
- On completion of the internship the intern must submit a written report to the Cape Town Press Club his experience during the internship.
- The Cape Town Press Club will take **no responsibility for conditions of service. These will be a matter between the media institution and the intern.**
- The Cape Town Press Club will also not take responsibility for any dispute between the intern and the employer.
- The identity of the intern may not change during the term of the internship.
- Should the candidate not meet the conditions stated herein, the Cape Town Press Club reserves the right to withhold the funds attached to this award.
- Completed application form should be submitted to The Co-ordinator, Sub-committee on awards, bursaries and internships Cape Town Press Club, P O Box 23566, Claremont 7735.
- For any further information please contact the Cape Town Press Club at 021 683 3990 or e-mail headoff@mweb.co.za
- Please visit the website www.capetownpc.org.za



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APPLICATION FORM
MEDIA TRAINING INTERNSHIP

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NAME OF MEDIA INSTITUTION WHICH WILL OFFER THE TRAINING INTERNSHIP

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CONTACT PERSON AT MEDIA INSTITUTION (Ideally this should be the designated
trainer/mentor responsible for the Intern during the programme)

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TELEPHONE NO. FAX NO.

CELL NO.: E-MAIL

NAME OF CANDIDATE TO BE TRAINED.....

DATE OF BIRTH..... TELEPHONE NO.

FIELD OF TRAINING

COMMENCEMENT DATE FOR TRAINING

Important! This application form must be accompanied by:

- A motivation as to why the candidate should be awarded this internship
- An explanation of why the candidate has chosen a career in the media, stating choice of media (TV, radio, film, print, etc) and reasons for that choice.
- A full CV of the candidate stating name, contact details, level of education, previous experience and at least two references and any other pertinent details.

APPLICATIONS SHOULD BE SUBMITTED TO:

The Co-ordinator, Sub-committee on awards, bursaries and internships,
Cape Town Press Club, P O Box 23566, Claremont 7735